



Republika e Kosovës
Republika Kosova-Republic of Kosovo
Qeveria - Vlada - Government
Ministria e Administrimit të Pushtetit Lokal
Ministarstvo Administracije Lokalne Samouprave
Ministry of Local Government Administration

**ADMINISTRATIVE INSTRUCTION (MLGA) NO. 01/2026 ON THE
ORGANIZATION AND FUNCTIONING OF THE JOINT BOARD OF THE
MUNICIPALITY OF SOUTH MITROVICA AND THE MUNICIPALITY
OF NORTH MITROVICA**

Administrative Instruction (MLGA) No. 01/2026 on the Organization and Functioning of the Joint Board of the Municipality of Mitrovica South and the Municipality of Mitrovica North, was approved by the Minister of MLGA on: 23.04.2026.

Pursuant to Article 93, (4), Article 123 and 124, of the Constitution of the Republic of Kosovo, Article 11, paragraph 1, subparagraph 1.5, of Law No. 08/L-117 on the Government of the Republic of Kosovo (Official Gazette, No. 34/2022, 18.11.2022), Article 17, of Law No. 03/L-040 on Local Self-Government, (Official Gazette, No. 28/2008, 04.06.2008), Article 7 and 8, of the Law on Administrative Boundaries of Municipalities (Official Gazette, No. 26/2008, 02.06.2008), Article 16, point 2, of Law No. 04/L-115 on Amending and Supplementing the Laws Related to the Ending of the International Supervision of Kosovo's Independence (GZ, No.25/2012, 07.09.2012), Article 16, paragraph 1, point 1.1, of the Regulation (GRK) No. 04/2026 on the Areas of Administrative Responsibility of the Office of the Prime Minister and Ministries, the Minister of the Ministry of Local Government Administration, issues:

ADMINISTRATIVE INSTRUCTION (MLGA) NO. 01/2026 ON THE ORGANIZATION AND FUNCTIONING OF THE JOINT BOARD OF THE MUNICIPALITY OF SOUTH MITROVICA AND THE MUNICIPALITY OF NORTH MITROVICA

Article 1 Purpose

This Administrative Instruction aims to regulate the organization, functioning and competencies of the joint board of the Municipality of South Mitrovica and the Municipality of North Mitrovica.

Article 2 Scope

The provisions of this Administrative Instruction are implemented by the Municipality of South Mitrovica, the Municipality of North Mitrovica, the Ministry of Local Government Administration, as well as the joint board.

Article 3 Definitions

1. The terms and abbreviations used in this Administrative Instruction have the following meanings:
 - 1.1. **Ministry** - means the Ministry responsible for local self-government under the Law on Local Self-Government;
 - 1.2. **Bord** - means the joint board of the Municipality of South Mitrovica and the Municipality of North Mitrovica, established in accordance with Article 7, paragraph 7.1, of the Law on Administrative Boundaries of Municipalities.
 - 1.3. **Chairman** - means the responsible person appointed by the Prime Minister, who chairs the work of the joint board of the Municipality of South Mitrovica and the Municipality of North Mitrovica.

Article 4
Composition and appointment of board members

1. The Board consists of eleven (11) members.
2. The Municipality of South Mitrovica is represented by five (5) members.
 - 2.1 Mayor of the municipality;
 - 2.2 Three (3) directors or responsible officials from the municipal administration;
 - 2.3 One (1) representative from civil society.
3. The Municipality of North Mitrovica is represented by five (5) members.
 - 3.1 Mayor of the municipality;
 - 3.2 Three (3) directors or responsible officials from the municipal administration;
 - 3.3 One (1) representative from civil society.
4. The representatives of the municipality are appointed and dismissed by the mayor of the respective municipality, whereas the Chairman of the board is appointed and dismissed by the Prime Minister of the Republic of Kosovo.

Article 5
Board responsibilities

1. Coordinates the exercise of the municipalities' own competencies defined in the Law on Local Self-Government, in particular in areas that require inter-municipal coordination, such as local economic development, urban and rural planning, environmental protection and the provision of public services.
2. Examines and proposes joint initiatives to improve the provision of public services to the citizens of both municipalities, in accordance with the principles of efficiency, transparency and equality.
3. Facilitates and promotes inter-municipal cooperation through the drafting of recommendations for inter-municipal agreements in areas of common interest.
4. Identifies issues of common interest between municipalities and provides recommendations for their resolution in a coordinated manner.
5. Contributes to the harmonization of local policies and local spatial planning documents, in accordance with applicable legislation.
6. Monitors the implementation of inter-municipal agreements and provides recommendations for their improvement.
7. Encourages the involvement of citizens and interest groups in consultative processes on issues that have inter-municipal impact.
8. Cooperates with central institutions and other relevant organizations for the implementation of joint inter-municipal projects.

9. Inter-municipal cooperation agreements between municipalities initiated according to the recommendations of the board are concluded in accordance with the relevant Law on Inter-municipal Cooperation.

Article 6 Responsibilities of the Chairman

1. Calls and chairs the meetings of the board, and ensures the smooth running of the board's work.
2. Ensures effective coordination between the participating municipalities for the exercise of their own competencies in areas of common interest.
3. Represents the Board in relation to central institutions and other relevant organizations, within the framework of inter-institutional and inter-municipal cooperation.
4. Ensures that the work of the Board is carried out in accordance with the principles of transparency, accountability and public involvement.
5. Supervises the implementation of the decisions and recommendations of the board and requires periodic reporting from the respective municipalities on their implementation.
6. Ensures the keeping of minutes and documentation of the work of the board, as well as the publication of decisions in accordance with the legislation in force.
7. May propose the establishment of working groups to address specific issues of common inter-municipal interest.

Article 7 Board constitution

1. After regular local elections, the mayors of municipalities are obliged to appoint board members from their respective municipalities, within thirty (30) days after assuming their mandate as mayor.
2. The mayors of municipalities are obliged to appoint board members from their respective municipalities, within thirty (30) days after the entry into force of this Administrative Instruction.
3. After the conclusion of regular local elections, mayors are obliged to appoint board members from their respective municipality, within thirty (30) days after assuming their mandate as mayor.

Article 8 Mandate

1. The mandate of the Chairman of the Board is four (4) years, and is linked to the mandate of the Prime Minister.
2. The mandate of the board members is four (4) years and is linked to the mandate of the mayors of the municipalities.

Article 9
Invitation and materials for the board meeting

1. Invitations to regular board meetings shall be sent to all members, five (5) days prior to the meeting. Along with the invitation, the materials related to the agenda items to be reviewed at the meeting are also provided.
2. The board may hold extraordinary meetings. Invitations to extraordinary board meetings shall be sent to all members one (1) day prior to the meeting. Along with the invitation, the materials related to the agenda items to be reviewed at the meeting are also provided.

Article 10
Board meetings and agenda

1. The Board shall hold at least four (4) regular meetings per year, or at least one (1) meeting every three (3) months.
2. The agenda for the meetings of the Board shall be defined by the Chairman. Board members may propose agenda items to the Chairman. The Chairman includes the reasoned proposals of the members in the agenda.
3. The agenda is approved by the Board at the beginning of the meeting, according to the procedure provided for in Articles 11 and 12 of this Administrative Instruction.
4. Board meetings shall be held in the administrative territory of two (2) municipalities, on a rotating basis, with one (1) meeting held in the Municipality of South Mitrovica and the other meeting in the Municipality of North Mitrovica.
5. The Board may decide to hold meetings in any other suitable location, or in the premises of the Ministry.

Article 11
Quorum

1. The quorum for holding board meetings is achieved when at least six members and the Chairman are present.
2. Each member from the respective municipalities must notify the mayor of his municipality of the reasons for non-participation in the board meeting.
3. The mayor of the municipality shall notify the Board and the Chairman of the reasons from paragraph 2 of this article.
4. If, by a majority vote of the Board, it is assessed that non-participation is not justified and there are items on the agenda for which a decision is required, the meeting shall be held with the participation of a simple majority, i.e. five (5) members and the Chairman.

Article 12
Voting

1. At all meetings of the board, each member shall have one vote. The Chairman shall have an additional vote if the vote is equal for or against a proposal.
2. At least six votes and that of the Chairman are required for the Board's decision-making.
3. Abstentions shall be recorded for the purpose of quorum, but shall not be counted in the result.
4. When a quorum is not established or decision-making is prevented due to the unjustified absence of certain members required to present reasons for non-participation according to article 11 of this Administrative Instruction, the board shall make a decision by a simple majority of the members.

Article 13
Board support

The Ministry provides administrative and technical support for the functioning of the Board.

Article 14
Implementation supervision

The Ministry shall supervise the implementation of this Administrative Instruction.

Article 15
Entry into force

This Administrative Instruction enters into force upon signature by the Minister of the Ministry of Local Government Administration and seven (7) days after publication in the Official Gazette of the Republic of Kosovo.

Elbert Krasniqi

Minister of MLGA

23.04.2026